

Unapproved minutes

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Exeter Township Planning Commission Minutes January 7, 2025

Exeter Township Planning Commission Chairperson, Tim DeBorde called the meeting to order at 7:10 pm. and opened the meeting with the Pledge of Allegiance.

Roll Call: Present: Roger Bezek, Tim DeBorde, Charles Bruck, Julie Murphy,
Amea Runyan, and Anthony Thrasher
Absent:
Excused:
Guests: none
Notes: There were 5 township residents in attendance.
It was announced that Gary Shamma intends to resign from his recent
Planning Commission appointment.

Correction / Approval of Agenda:

The Planning Commission members reviewed the meeting agenda.

- ❖ **Motion: Amea Runyan, 2nd Julie Murphy:** To accept the Planning Commission meeting agenda as presented. **Motion carried.**

Approval of Minutes:

Copies of the December 3, 2024 Planning Commission meeting minutes were provided to Planning Commission members. The name of Planning Commission member Roger Bezek was corrected in the Roll Call. Planning Commission secretary Roger Bezek thanked Amea Runyan for completing the December meeting minutes

- ❖ **Motion: Amea Runyan, 2nd Julie Murphy:** To approve the December 3, 2024 Planning Commission minutes as corrected. **Motion carried.**

Note: Review of the November 12, 2024 Planning Commission and Public Hearing meeting minutes were tabled until the next scheduled (February 2024) meeting.

Nomination and Election of Planning Commission Officers:

❖ **Planning Commission Chairperson:**

Amee Runyan, supported by Julie Murphy nominated Tim DeBorde as Planning Commission Chairperson, no additional nominations were offered.

A motion to close nominations and cast a unanimous ballot was made.

Motion carried.

❖ **Planning Commission Vice Chairperson:**

Amee Runyan, supported by Tim DeBorde nominated Julie Murphy as Planning Commission Vice Chairperson, no additional nominations were offered.

A motion to close nominations and cast a unanimous ballot was made.

Motion carried.

❖ **Planning Commission Secretary:**

Amee Runyan, supported by Anthony Thrasher nominated Roger Bezek as Planning Commission Secretary, no additional nominations were offered.

A motion to close nominations and cast a unanimous ballot was made.

Motion carried.

First Public Comment:

When an open committee position is available the Exeter Township board / supervisor should make a better effort to contact all residents who have shown interest in serving on township committees.

Thanked Township planner, Lucie Fortin, for the work and advice she provided on the recent discussion on the Commercial Energy / Battery Storage Facilities proposed zoning ordinance.

Old Business:

Planning Commission members reviewed the latest draft (dated 12-5-2024) of the proposed "Commercial Scale Energy / Battery Storage Facilities" zoning ordinance. Amendments offered from the December planning commission meeting have been incorporated into this draft.

- ❖ **Motion:** Amee Runyan, 2nd Julie Murphy: To set a Public Hearing on the proposed "Commercial Scale Energy / Battery Storage Facilities" zoning ordinance for February 4, 2025 beginning at 7:00 pm to be conducted during the regularly scheduled monthly Planning Commission meeting.

Motion carried.

New Business:

Upcoming issues and tasks was discussed. The five year review of the Exeter Township Master Plan is scheduled for 2025. Amee Runyan said that the Village of Carleton had just completed their Master Plan review. Their Planning Commission utilized the village web page to solicit and receive resident's comments on the Master Plan. They found this a very desirable method to include their residents in the review process.

Our planning commission members commented that this is an option that Exeter Township should also employ. There was some concerns on if our web page could be used as portal for township resident's comments and who would oversee its implementation and use.

Second Public Comment:

1). The township residents present thanked the Planning Commission member for their plans to include residents inputs in the upcoming Exeter Township Master Plan review.

2). The next regularly scheduled meeting of the Exeter Township Planning Commission will be held on February 4, 2025 beginning at 7:00 PM at the Exeter Township Hall. A Public Hearing for citizen comment concerning the proposed Commercial Scale Energy / Battery Storage Facilities will also be conducted.

❖ **Motion:** Amee Runyan, 2nd Julie Murphy: To adjourn the meeting. **Motion carried.**
The meeting was adjourned at 7:55 pm.

Respectfully submitted, _____
Roger Bezek, Secretary
Exeter Township Planning Commission