

Exeter Township
Planning Commission Regular Meeting
September 5, 2017

Call Meeting to Order / Pledge of Allegiance

Roll Call

Approval / Corrections of agenda

Approval / Corrections of Minutes

Review August 1, 2017 Exeter Township Planning Commission meeting minutes.

First Public Comment

Old Business

- 1). Revising to the current Exeter Township Zoning Ordinance book concerning description and duties of the Exeter Township Building Office and Zoning Administration / Enforcement Officer.
- 2). Discussion of changes to the current Exeter Township Zoning Ordinance to allow private kennels / pets.
- 3). Review of Raisinville township Master Plan update. (FYI: Raisinville township has a public hearing scheduled on their Master Plan on September 18, 2017)

4). Monroe Co Planning Dept Review of A
purposed Solar Energy System
Ordinance

New Business

- 1).
- 2).

Second Public Comment

Adjournment



Exeter Township Planning Commission Minutes September 5, 2017

Planning Commission Chairperson David Schafer called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

Roll Call: Present: Roger Bezek, John Bills, Dan Boggs, William Gay, Leonard Kernyo, and David Schafer
Excused: Rico Perez
Guests: Robert Queen, Exeter Township Supervisor
Lucie Fortin, Exeter Township planner

Correction / Approval of Agenda:

Added: "Monroe County Planning Department review of proposed Exeter Township ordinance title "Solar Energy Systems" as item # 4, under Old Business.

❖ **Motion:** Leonard Keryno, 2nd Dan Boggs; To accept agenda as amended. **Motion carried.**

Approval of Minutes:

Planning commission meeting minutes from August 1, 2017 were read.

❖ **Motion:** Dan Boggs, 2nd William Gay: To accept the August 1, 2017 planning commission meeting minutes as presented. **Motion carried.**

First Public Comment:

Supervisor Queen provided copies of various township ordinances and Michigan statute concerning private / hobby kennels and keeping of pets.

Supervisor Queen asked that any request for township staff to be present at planning commission meeting(s) be made by the committee chairperson and relayed to the township office.

Old Business:

1): Planning commission members reviewed proposed changes to the entire Exeter Township Zoning Ordinance book to update and clarify the duties and responsibilities of the township building official (inspector) and the Zoning Administrator / Enforcement officer. Township planner, Lucie Fortin, provided a copy of the Ida Township (Michigan) zoning ordinance which

states the "duties" of their Zoning Administrator and Building Inspector. Planning commission members discussed incorporating the Ida Township example into our section 24 text.

The planning commission members requested that planner, Lucie Fortin, work on creating a proposed "Responsibilities" sub-section and to remove specific references to "duties" within the text of section 24. A separate sub-section (titled "Duties") would list what tasks each department shall undertake would also be created. Once a proposed (updated) section 24 is created, the planning commission members will review how the revised section 24 interacts with section 1 through 23 in the Exeter Zoning handbook.

Planner Lucie Fortin was asked to be at the October planning commission meeting.

2). Planning commission members reviewed zoning ordinances from various Michigan townships and current Michigan statute concerning the permitting of private / hobby kennels and personal pets. Planning commission members will study the other township ordinances and bring suggestions to the October meeting so we can start to draft a proposed ordinance.

3). Planning commission members discussed the proposed Master Plan update from Raisinville township. The committee members found no conflict with the current Exeter township Master Plan.

4). Planning commission members reviewed the Monroe County Planning Department letter (case # 200, 1-8-17-26 dated 8/9/2017) concerning the proposed Exeter Township "Solar Energy Systems" zoning ordinance. The Monroe County Planning Department felt the proposed ordinance was "...well written and that the provisions in this ordinance would give both township residents and businesses the ability to effectively utilize renewable solar energy without endangering the public's health, safety, and welfare." A public hearing will be set at a later date.

New Business

None

Second Public Comment:

1). The next scheduled Exeter Township Planning Commission meeting will be held Tuesday October 3, 2017 at the Exeter Township Hall, beginning at 7:00 pm.

❖ **Motion:** Dan Boggs, 2nd John Bills, To adjourn meeting. **Motion passed.**
The meeting adjourned at 9:06 pm.

Respectfully submitted, _____

Roger Bezek, secretary
Exeter Township Planning Commission

Second Public Comment:

1). The next scheduled Exeter Township Planning Commission meeting will be held Tuesday October 3, 2017 at the Exeter Township Hall, beginning at 7:00 pm.

❖ **Motion:** Dan Boggs, 2nd John Bills, To adjourn meeting. **Motion passed.**
The meeting adjourned at 9:06 pm.