

**Exeter Township  
Planning Commission Minutes  
December 5, 2017**

Planning Commission Chairperson David Schafer called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

**Roll Call:** Present: Roger Bezek, John Bills, Dan Boggs, William Gay, Leonard Kernyo,  
Rico Perez and David Schafer  
Guests: Lucie Fortin, Exeter Township planner  
Robert Queen, Supervisor, Exeter Township

**Correction / Approval of Agenda:**

- ❖ **Motion: Rico Perez, 2<sup>nd</sup> John Bills:** To accept the meeting agenda as presented.  
**Motion carried.**

**Approval of Minutes:**

Planning commission meeting minutes from October 3, 2017 were read. The regularly scheduled November Planning Commission meeting was canceled (Election Day).

- ❖ **Motion: Leonard Kernyo, 2<sup>nd</sup> Rico Perez:** To accept the October 3, 2017 planning commission meeting minutes as corrected.  
**Motion carried.**

**First Public Comment:**

None

**Old Business:**

1). Planning Commission secretary, Roger Bezek provided a written report concerning comments and feedback from the Exeter Township Board concerning proposed changes to the Exeter Township Zoning Ordinance handbook. The summary of comments (attached) is from the November 21, 2017 board meeting. The Exeter Township board members were concerned about the complexity and ability to carry out the duties and responsibilities of both enforcing and administrating the township ordinances.

The board members also asked for more flexibility in the implementing the duties of zoning administration. It was suggested that the responsibilities of the zoning administration be separated from the enforcement duties and that more responsibilities be the sole concern of the building official (inspectors). Planning commission members voiced concerns that un-equal treatment of residential permitting may occur if duties and responsibilities are not spelled out.

Board members suggested that zoning administration duties be "assigned" by the board and that both the zoning enforcement officer and building officer would report to the zoning administrator. Employment (hiring, termination, and wages) of the zoning enforcement officer would be the responsibility of the Exeter Township Board.

Exeter Township planner, Lucie Fortin, will begin a new draft (re-write) of the proposed changes incorporating the suggestion and comments from the board. The re-write should be completed in time for the February (2018) Planning Commission meeting.

2). The proposed update to the current Exeter Township Zoning ordinance allowing private kennels (as a special land use) was tabled. A draft proposal which will incorporate "private kennels" into the current definition and conditions for "commercial kennels" should be ready for the January (2018) Planning Commission meeting.

**New Business**

None

**Second Public Comment:**

1). A brief report was presented concerning the new medical marijuana licensing laws which take effect in December 2017. Currently, the township has expressed no interest in participating or allowing any licenses to be approved for Exeter Township.

2). The next scheduled Exeter Township Planning Commission meeting will be held Tuesday January 2, 2018 at the Exeter Township Hall, beginning at 7:00 pm.

❖ **Motion:** Dan Boggs, 2<sup>nd</sup> Leonard Kernyo; To adjourn meeting. **Motion passed.**  
The meeting adjourned at 9:15 pm.

Respectfully submitted,



Roger Bezek, secretary  
Exeter Township Planning Commission