

# Exeter Township Board Agenda

## May 16, 2017

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

### **First Public Comment Time**

4. Approval of Minutes
5. Correspondence
6. Treasurer Report
7. Fire Chief Report
8. Building Official Report
9. Planning Commission Report
10. Ordinance Officer Report
11. Exeter Historical Society Report
12. Parks and Rec. Report
13. Supervisors

### **14. Unfinished Business**

- A. Soccer Field Contract
- B. Tractor Lease Contract
- C. Exeter Rd. Property

### **15. New Business**

- A. Historical Society Letter of Support
- B. Bicentennial Flag or Banner
- C. Review of MCRC Mowing Contract
- D. Ordinance Violations
- E.
- F.
- G.

### **Second Public Comment Time**

16. Motion to Pay Bills
17. Adjournment

Exeter Township  
Regular Board Meeting  
May 16, 2017

Supervisor Queen called meeting to order with the Pledge of Allegiance at 7:00 p.m.

Moment of Silence was held for Peace Officers Memorial Day

**Roll Call:** Boggs, L. Kernyo, T. Kernyo, Queen, Iott present.

Agenda accepted as presented.

**First Public Comment:**

- None

Minutes from the April 18 Regular Board Meeting were accepted as presented.

**Correspondence**

- MCRC has scheduled a workshop to discuss Distributed Antenna Systems. Workshop will be held May 23, 9:30 am at Village of Dundee Hall, 350 West Monroe Street, Dundee.
- Monroe County Opportunity Program has funds available for anyone in need of assistance with deliverable fuel.

**Treasurer's Report**

- Attached.
- Preparing Summer Tax Bills

**Fire Chief's Report**

- Attached.

**Building Official's Report**

- Attached. Year-to-date: 45 permits written, 0 new homes, with \$8,049.00 in fees collected.

**Planning Commission Report:**

- Regular Meeting was held May 2 at 7 pm.
- Minutes available at the Township hall and on Website.

**Ordinance Officer Report:**

- Attached.

**Exeter Historical Society Report:**

- Meeting was held May 3, 7 pm.
- Members from Community Foundation of Monroe County presented a slideshow for Monroe County 200 Legacy Project.
- Finished buttons that will be sold during Maybee Day.
- Discussed places to hold a garage sale and continued work on Water Garden for McGowan School.
- Applied for a grant to fix the foundation of the Historical Township Hall on Sumpter Road.
- Next meeting will be June 7, 7 pm.

**Parks & Recreation Advisory Board Report:**

- Meeting was held May 8.  
Minutes are available at Township Hall and on Website.

**Supervisor's Report:**

- Attached.

**Unfinished Business:**

- Soccer Field Contract:

**Motion:** Iott 2<sup>nd</sup> T. Kernyo to accept the Exeter Soccer Field Agreement between Exeter Township and Total Sports Wixom, LLC as corrected. Carried.

- Tractor Rental Agreement with Village of Maybee:

**Motion: T. Kernyo 2<sup>nd</sup> L. Kernyo** to accept the Tractor Rental Agreement with the Village of Maybee with corrections and the addition of "Township reserves the right to use the tractor as needed and will subtract those hours used by the Township from the Village of Maybee's total allotted hours". Carried.

- Exeter Road Property:

**Motion: Iott 2<sup>nd</sup> Boggs** to list the Exeter Road property parcel #5806-024-006-30, through a realtor for \$20,000. Carried.

**New Business:**

- Historical Society Letter of Support:

**Motion: Queen 2<sup>nd</sup> L. Kernyo** to have Supervisor send a Letter from the Exeter Township Board to Exeter Historical Society and Monroe County Museum asking them to hold off until more information can be obtained concerning funds to cover full restoration to the foundation. Carried.

- Bicentennial Flag & Banner:

**Motion: Boggs 2<sup>nd</sup> L. Kernyo** to purchase a Bicentennial Banner for \$50 from Monroe Community Foundation of Monroe County. Carried.

- Review of MCRC Mowing Contract:

**Motion: Boggs 2<sup>nd</sup> Queen** to cancel the current MCRC Contract with Precision Irrigation. Carried.

**Motion: L. Kernyo 2<sup>nd</sup> Boggs** to authorize a new MCRC contract with Precision Irrigation to use a standard mower head (3") diameter material cut making two passes on both sides of the road to cut brush and mow for \$12,000. Carried.

- Ordinance Violations: Consensus of the board is to have the Ordinance Officer continue with township procedure to ensure compliance with township ordinance.

**Second Public Comment:**

- Comment from potential land owner regarding the township's Commercial Kennel ordinance. Township Board will request that the Planning Commission review the ordinance and make recommendations to the board.

**Motion: Boggs 2<sup>nd</sup> L. Kernyo** to approve payment of the bills. Carried.

Supervisor Queen adjourned meeting at 9:15 p.m. without objection.

Billie Iott, Clerk

# EXETER TOWNSHIP TREASURER'S REPORT

April 30, 2017

## GENERAL FUND

\$	189,085.94	Balance as of March 31, 2017
\$	3,877.00	Electrical, Plumbing, Mechanical, Building Permits
\$	250.00	Split/Combination Fees
\$	(41,672.13)	Checks #27204-27255
\$	(688.99)	ACH - Utilities (DTE, MGU, Streetlights)
\$	(264.86)	ACH - Charter Communications
\$	(2,134.30)	Federal Tax Coupon
\$	(608.66)	State of Michigan
\$	(125.14)	Frontier
\$	(34.26)	Staples
\$	(1,464.75)	Accident Fund of Michigan
\$	8.31	Huntington Bank - Interest on Account
\$	<u>146,228.16</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

## WATER DISTRICT #2

\$	206,483.81	Balance as of March 31, 2017
\$	39.54	Monroe Bank & Trust - Interest on Account
\$	<u>206,523.35</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

## WATER DISTRICT #3

\$	299,802.52	Balance as of March 31, 2017
\$	57.60	Monroe Bank & Trust - Interest on Account
\$	<u>299,860.12</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

## WATER DISTRICT #4A

\$	520,830.01	Balance as of March 31, 2017
\$	99.76	Monroe Bank & Trust - Interest on Account
\$	<u>520,929.77</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

## WATER DISTRICT #4B

\$	338,868.01	Balance as of March 31, 2017
\$	64.94	Monroe Bank & Trust - Interest on Account
\$	<u>338,932.95</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

## WATER DEVELOPMENT FUND

\$	38,701.54	Balance as of March 31, 2017
\$	4.92	Huntington Bank - Interest on Account
\$	<u>38,706.46</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

### **FIRE FUND SAVINGS (EQUIPMENT)**

\$	29,073.06	Balance as of March 31, 2017
\$	3.70	Huntington Bank - Interest on Account
\$	<u>29,076.76</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

### **TAX COLLECTION ACCOUNT**

\$	7.67	Balance as of March 31, 2017
\$	2.48	Huntington Bank - Interest on Account
\$	<u>10.15</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

### **TAX CHECKING**

\$	683.80	Balance as of March 31, 2017
\$	246.75	Delinquent PPT Collected
\$	<u>930.55</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

### **PETTY CASH**

\$	400.00	Balance as of March 31, 2017
\$	(21.19)	Voucher #120 - Paper
\$	<u>378.81</u>	<u>BALANCE AS OF APRIL 30, 2017</u>

### **CERTIFICATES OF DEPOSIT**

\$	25,000.00	Huntington Bank (3-16-17) 365 day term .45% APR; matures 3-16-18
\$	<u>25,000.00</u>	

\$ 1,606,577.08 TOTAL FUNDS ON HAND APRIL 30, 2017

Check Number	Name	Check Date	Pay Period End Date	Net
27256	BEZEK, ROGER P	05/16/2017	05/16/2017	73.88
27257	BILLS, JOHN	05/16/2017	05/16/2017	32.32
27258	BOGGS, DANIEL J	05/16/2017	05/16/2017	32.32
27259	BOGGS, THOMAS W	05/16/2017	05/16/2017	440.24
27260	DUBY, LOUIS	05/16/2017	05/16/2017	360.58
27261	DURHAM, JILL A	05/16/2017	05/16/2017	905.44
27262	FENBERT, DANIELLE	05/16/2017	05/16/2017	70.48
27263	IOTT, BILLIE	05/16/2017	05/16/2017	1,715.85
27264	KERNYO, LEONARD	05/16/2017	05/16/2017	439.08
27265	KERNYO, TAMMY	05/16/2017	05/16/2017	1,234.33
27266	KURTANSKY, SANDRA	05/16/2017	05/16/2017	1,622.95
27267	ORTMAN, MARYANNE	05/16/2017	05/16/2017	285.49
27268	PEREZ, ENRIQUE	05/16/2017	05/16/2017	30.83
27269	PEREZ, SUSAN L	05/16/2017	05/16/2017	30.83
27270	QUEEN, JACKIE R	05/16/2017	05/16/2017	1,223.55
27271	QUEEN, KAYLEE A	05/16/2017	05/16/2017	30.83
27272	SCHAFFER, DAVID F.	05/16/2017	05/16/2017	30.84
27273	SHAW, TRESSA L	05/16/2017	05/16/2017	297.52
27274	SWEENEY, DON	05/16/2017	05/16/2017	696.88
27275	THOMPSON, TIMOTHY W	05/16/2017	05/16/2017	1,244.78
27276	TIBAI, MARK E	05/16/2017	05/16/2017	298.22
Total Checks: 21				11,097.24

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
05/16/2017	GEN	433 (E)	BANK	EFTPS	1,779.21
05/16/2017	GEN	434 (E)	STATE	STATE OF MICHIGAN	526.04
05/16/2017	GEN	435 (E)	LIGHT	DTE ENERGY	705.38
05/16/2017	GEN	436 (E)	CHART	CHARTER COMMUNICATIONS	265.26
05/16/2017	GEN	437 (E)	DTE	DTE ENERGY	437.00
05/16/2017	GEN	438 (E)	MGU	MICHIGAN GAS UTILITIES	322.00
05/16/2017	GEN	439 (E)	PHONE	FRONTIER	128.27
05/16/2017	GEN	27277	AFLAC	AFLAC	229.19
05/16/2017	GEN	27278	MONRO	MONROE EVENING NEWS	1,146.46
05/16/2017	GEN	27279	COUNT	COUNTRY PRINTING	130.00
05/16/2017	GEN	27280	GREEN	GREENLEAF LAWN & LANDSCAPE	80.00
05/16/2017	GEN	27281	BS&A	BS&A SOFTWARE INC.	3,390.00
05/16/2017	GEN	27282	PETRA	PETRANGELO, BONDY & CROSSLEY	383.63
05/16/2017	GEN	27283	GREATAMERI	GREATAMERICA FINANCIAL SVCS.	158.35
05/16/2017	GEN	27284	MON	MONROE COUNTY PRINTING	13.91
05/16/2017	GEN	27285	CIVICPLUS	CIVICPLUS	210.00
05/16/2017	GEN	27286	MANNI	MANNIK & SMITH	237.50
05/16/2017	GEN	27287	STEVENS DI	STEVENS DISPOSAL & RECYCLING SERVIC	63.25
05/16/2017	GEN	27288	FIRE	EXETER TOWNSHIP VOL FIRE DEPT	750.00
05/16/2017	GEN	27289	DCC	DCC	6.50
05/16/2017	GEN	27290	BANAS	BANAS BUILDING CENTER	105.60
05/16/2017	GEN	27291	TIME	TIME EMERGENCY EQUIPMENT	276.58
05/16/2017	GEN	27292	CITYWATER	CITY OF MONROE WATER DEPARTMENT	51.39

GEN TOTALS:

Total of 23 Checks:	11,395.52
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	<u>11,395.52</u>

Exeter Twp. Vol. Fire Department  
April 18 Thru May 15, 2017

Medical	13
Asst. LMR	1
Controlled Burn	1
Open Burn	1
PI	2
Fire Alarm	1
Total	19
Total To Date	94

APRIL

BLIGHT (FINAL) 1

BLIGHT (FINAL) 1

BLIGHT (ILLED DUMP) 1

SOIL PERMIT (FINAL) 2

TOTAL 5

TOTAL YTD: 30

# Permit List

05/02/2018

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB170015	10901 EXETER RD	ROOF	DYNAMICCONSTRUCTION	04/04/2017	04/13/2018	\$185.00
PB170016	5585 ZINK RD	ROOF	BARKER CONSTRUCTION	04/05/2017	04/05/2018	\$86.00
PB170017	10700 BITZ RD	ROOF	BARKER CONSTRUCTION	04/05/2017	04/05/2018	\$171.00
PB170018	5551 ZINK RD	ROOF	BARKER CONSTRUCTION	04/05/2017	04/05/2018	\$129.00
PB170019	9307 EXETER RD	ROOF	SMOLYANOV HOME IMPROV	04/05/2017	04/05/2018	\$190.00
PB170020	6298 COLF RD	POLE BUILDING	CALDWELL GARY JR & MELISS	04/18/2017	04/18/2018	\$511.00
PB170021	6301 SCOFIELD RD	ROOF	BARKER CONSTRUCTION	04/25/2017	04/25/2018	\$190.00
PE170010	11000 S STONY CREEK RD	Electrical	DAVID PHILLIPS	04/11/2017	04/11/2018	\$106.00
PE170011	4450 W NEWBURG RD	Electrical	MUSTAFA KAY	04/18/2017	04/18/2018	\$110.00
PE170012	U 10430 S STONY CREEK RD	Electrical	ALAN OGARD	04/18/2017	04/18/2018	\$231.00
PM170008	4450 W NEWBURG RD	Mechanical	MUSTAFA KAY	04/18/2017	04/18/2018	\$130.00
PM170009	11000 S STONY CREEK RD	GENERATOR CONNECTION	JEFFEREY HEISERMAN	04/18/2017	04/18/2018	\$55.00
PP170003	11275 EXETER RD	Res, Miscellaneous	PLUMBING PROFESSORS	04/25/2017	04/25/2018	\$105.00

**Number of Permits: 13**

**Total Billed: \$2,199.00**

Population: All Records

PermitDateIssued Between 4/1/2017 12:00:00 AM AND  
4/30/2017 11:59:59 PM

Permit Number	Address	Category	Applicant Name	Issue Date	Amount
PM170003	2 PALMER RD	Mechanical	ILLERS NU-TECH	01/24/2017	\$0
PM170004	6480 HIVON RD	Mechanical	A TO Z	02/21/2017	\$160.00
PM170005	5640 COLF RD	Mechanical	BATTLES DOUGLAS A	03/14/2017	\$175.00
PM170006	12585 EXETER RD	Mechanical	MUSTAFA KAY	03/28/2017	\$105.00
PM170007	6267 COLF RD	Mechanical	JON CERRITO JR.	03/29/2017	\$190.00
PM170008	4450 W NEWBURG RD	Mechanical	MUSTAFA KAY	04/18/2017	\$130.00
PM170009	11000 S STONY CREEK RD	GENERATOR CONNECTION	JEFFEREY HEISERMAN	04/18/2017	\$55.00
PP170001	5640 COLF RD	Plumbing	CLARK PLB.	03/07/2017	\$221.00
PP170002	9801 PALMER RD	Plumbing	BITZ CHAD	03/23/2017	\$151.00
PP170003	11275 EXETER RD	Res, Miscellaneous	PLUMBING PROFESSORS	04/25/2017	\$105.00

**Number of Permits:** 45 **Total Billed:** \$8,049.00

Population: All Records  
 Permit.Date Issued Between 1/1/2017 12:00:00 AM AND  
 4/30/2017 11:59:59 PM  
*Year to Date*

# Supervisor Report

May 16, 2017

Monroe Community Ambulance has a new Government Relations Manager Marc Breckenridge he plans on visiting local governments.

DTE. Will be inspecting gas meters and distribution pipes in the TWP.

MCRC workshop on Permit Policy for Safety in right off way for Distributed Antenna System (DaS) through Communication Service Providers on Tues May 23 at 930 am at Dundee Village Hall

MCRC put us on the end of the List for dust control.

MCRC installed 2 sets of guardrails on Steffas rd. 1 set on Roberts drain and 1 set on the Spaulding drain.

4 road complaints mostly on grading there were more calls but declined to put in a request do to MCRC planned on grading in area. Also mutable calls on mowing of the ditches by contractor.

Dump day on April 29 had 167 vehicles.

Nominated Rick Klienow for Mich. Week Awards there are 3 awards 1) Minuteman 2) Community Leadership 3) Golden Heart

Attended Monroe Historical Society Meeting on May 10

Flags at half-staff on

May 12 State Representative John Kivela

May 15 Peace officers Memorial Day

May 16 Police Officer Jonathon Ginka

May 17 Probation Officer Candice Dunn