

*accepted  
with date  
correction  
BD*

Exeter Township Board Agenda  
June ~~19~~, 2017  
20

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

**First Public Comment Time**

4. Approval of Minutes
5. Correspondence
6. Treasurer Report
7. Fire Chief Report
8. Building Official Report
9. Planning Commission Report
10. Ordinance Officer Report
11. Exeter Historical Society Report
12. Parks and Recreation Report
13. Supervisor's Report

**14. Unfinished Business**

- A.
- B.
- C.

**15. New Business**

- A. Resolution adopting Monroe County Hazard Mitigation plan.
- B. Resolution to Apply for Grant to Purchase a New Voting System.
- C. Resignation Letter from MaryAnne Ortman.
- D. Resignation Letter from Louis DUBY.
- E. Ordinance Officer and Electrical inspection vacancies.
- F. Transition funding for new ordinance officer.
- G. Building Dept. quarterly report.
- H.
- I.

**Second Public Comment Time**

16. Motion to Pay Bills
17. Adjournment

Exeter Township  
Regular Board Meeting  
June 20, 2017

Supervisor Queen called meeting to order with the Pledge of Allegiance at 7:00 p.m.

**Roll Call:** Boggs, L. Kernyo, Durham, Queen, Iott present. T. Kernyo excused.

Agenda accepted with correction to date.

**First Public Comment:**

- A thank you to the Board Members who voted for the Stone Road Project.

Minutes from the May 16, Regular Board Meeting, accepted as presented.

**Correspondence**

- Advisory Analysis Request for Proposed Processing Facility, Carleton Farms Landfill, Monroe Opportunity Program, 2017 Best of the Best Nominating Request.

**Treasurer's Report**

- Attached.
- Summer Tax Bills will be mailed last week of June.

**Fire Chief's Report**

- Attached.
- Firefighters are mowing around fire hydrants. Please be watchful for them while driving.

**Building Official's Report**

- Attached. Year-to-date: 68 permits written, 0 new homes, with \$11,732.00 in fees collected.

**Planning Commission Report:**

- Regular Meeting was held June 6 at 7 pm.
- Minutes available at the Township hall and on Website.

**Ordinance Officer Report:**

- Attached.

**Exeter Historical Society Report:**

- Meeting was held June 7, 7 pm.
- Discussed places to hold a garage sale.
- Are investigating repairs to the Old Township Hall & Old Fire Hall Buildings.

**Parks & Recreation Advisory Board Report:**

- Meeting was held June 12.  
Minutes are available at Township Hall and on Website.

**Supervisor's Report:**

- Attached.

**Unfinished Business:**

- None

**New Business:**

- Monroe County Hazard Mitigation Resolution:

**Motion:** Boggs 2<sup>nd</sup> L. Kernyo to adopt the Resolution Adopting the Monroe County Hazard Mitigation Plan.  
Roll Call: -, Iott - Y, Queen - Y, L. Kernyo - Y, and Boggs - Y. T. Kernyo excused. Carried.

- Resolution to Apply for Grant to Purchase A New Voting System:

**Motion:** L. Kernyo 2<sup>nd</sup> Boggs to adopt a Resolution to Apply for Grant to purchase a New Voting System.  
Roll Call: L. Kernyo - Y, Queen - Y, Iott - Y and Boggs - Y. T. Kernyo excused. Carried.

- Letter of Resignation from MaryAnne Ortman:

**Motion: L. Kernyo 2<sup>nd</sup> Boggs** to accept with regret the Letter of Resignation from MaryAnne Ortman. Carried.

- Letter of Resignation from Louis Duby:

**Motion: L. Kernyo 2<sup>nd</sup> Boggs** to accept with regret the Letter of Resignation from Louis Duby. Carried.

- Ordinance Officer and Electrical Inspector Vacancies: Will post in Monroe Evening News. Resumes will be accepted through July 12 @ 4 pm and interviews to be scheduled on July 17 starting at 6 pm.
- Transition Funding for new Ordinance Officer. Tabled.
- Building Department Quarterly Report: Tabled.

**Second Public Comment:**

- Trustee Boggs informed board that his grandson would like to propose pouring concrete under the pavilion at the township hall as an Eagle Scout project.
- Concerns with speeding on newly improved roads.
- When the dead tree was removed there was damage done that may require top soil.
- Not added as an Agenda Item: Supervisor request a change in mowing of the Township Grounds due to conflicts with the use of the Townships mower.

**Motion: L. Kernyo 2<sup>nd</sup> Boggs** to approve Mark Tibai to use his own equipment to mow the Township Grounds at a 5 hour maximum mowing time per each mowing and not to exceed the \$2,000 Annual Budget. Carried.

**Motion: L. Kernyo 2<sup>nd</sup> Boggs** to approve payment of the bills. Carried.

Supervisor Queen adjourned meeting at 7:54 p.m. without objection.

Billie Iott, Clerk

# EXETER TOWNSHIP TREASURER'S REPORT

May 31, 2017

## GENERAL FUND

\$	146,228.16	Balance as of April 30, 2017
\$	3,637.00	Electrical, Plumbing, Mechanical, Building Permits
\$	450.00	Split/Combination Fees
\$	47,329.00	State of Michigan - Revenue Sharing
\$	9.55	Delinq. PPT Collection
\$	2,811.95	Franchise Fees
\$	3,200.00	Village of Maybee - tractor rental
\$	683.80	Interest earned on tax collection
\$	10,786.43	Final payment - 2016 Tax levy
\$	(19,137.60)	Checks #27256-27294
\$	(1,464.38)	ACH - Utilities (DTE, MGU, Streetlights)
\$	(265.26)	ACH - Charter Communications
\$	(1,779.21)	Federal Tax Coupon
\$	(526.04)	State of Michigan
\$	(128.27)	Frontier
\$	7.44	Huntington Bank - Interest on Account
\$	<u>191,842.57</u>	<u>BALANCE AS OF MAY 31, 2017</u>

## WATER DISTRICT #2

\$	206,523.35	Balance as of April 30, 2017
\$	11,583.63	Final payment - 2016 Tax levy
\$	46.65	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>218,147.38</u>	<u>BALANCE AS OF MAY 31, 2017</u>

## WATER DISTRICT #3

\$	299,860.12	Balance as of April 30, 2017
\$	10,518.75	Final payment - 2016 Tax levy
\$	67.65	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>310,440.27</u>	<u>BALANCE AS OF MAY 31, 2017</u>

## WATER DISTRICT #4A

\$	520,929.77	Balance as of April 30, 2017
\$	36,779.09	Final payment - 2016 Tax levy
\$	117.69	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>557,820.30</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **WATER DISTRICT #4B**

\$	338,932.95	Balance as of April 30, 2017
\$	15,410.13	Principal reductions/payoffs
\$	15,238.53	Final payment - 2016 Tax levy
\$	76.92	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>369,652.28</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **WATER DEVELOPMENT FUND**

\$	38,706.46	Balance as of April 30, 2017
\$	4.77	Huntington Bank - Interest on Account
\$	<u>38,711.23</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **FIRE FUND SAVINGS (EQUIPMENT)**

\$	29,076.76	Balance as of April 30, 2017
\$	950.00	Donations
\$	3.58	Huntington Bank - Interest on Account
\$	<u>30,030.34</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **TAX COLLECTION ACCOUNT**

\$	10.15	Balance as of April 30, 2017
\$	-	Huntington Bank - Interest on Account
\$	<u>10.15</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **TAX CHECKING**

\$	930.55	Balance as of April 30, 2017
\$	1,732.32	Delinquent PPT Collected
\$	84,906.43	Final payment - 2016 Tax levy
\$	(85,836.98)	Checks #4967-4974
\$	<u>1,732.32</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **PETTY CASH**

\$	378.81	Balance as of April 30, 2017
\$	(28.19)	Voucher #121
\$	<u>350.62</u>	<u>BALANCE AS OF MAY 31, 2017</u>

### **CERTIFICATES OF DEPOSIT**

\$	25,000.00	Huntington Bank (3-16-17) 365 day term .45% APR; matures 3-16-18
\$	<u>25,000.00</u>	

\$ 1,743,737.46 TOTAL FUNDS ON HAND MAY 31, 2017

Exeter Twp. Vol. Fire Department  
May 16 thru June 19, 2017

Medical	14
Assist LMR	2
PI	3
Fire Alarm	2
Total Calls	21
Total to date	115

# Permit List

06/12/2018

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB160066	13711 SUMPTER RD	POLE BUILDING	MURPHY JAMES	05/02/2017	05/02/2018	\$370.00
PB170022	6267 COLF RD	WINDOWS	HANSON	05/02/2017	05/02/2018	\$190.00
PB170023	9281 EXETER RD	WINDOWS	RENEWAL BY ANDERSON	05/10/2017	05/10/2018	\$150.00
PB170024	3911 SCOFIELD CARLETON RD	ROOF	DAN LANGTON	05/10/2017	05/10/2018	\$190.00
PB170025	3522 CARLETON WEST RD	ROOF	KEVIN BAUSMAN	05/16/2017	05/16/2018	\$106.00
PB170026	3716 SCOFIELD CARLETON RD	WINDOWS	WALLSIDE	05/16/2017	05/16/2018	\$150.00
PB170027	11240 S STONY CREEK RD	POLE BUILDING	KRETZSCHMAR KIM LESLIE	05/16/2017	05/16/2018	\$45.00
PB170028	8830 IDA MAYBEE RD	Com, Miscellaneous	JAMES HAMILTON	05/17/2017	05/17/2018	\$300.00
PB170029	10162 S STONY CREEK RD	ROOF	BISHOP JAMES M & HODGE KI	05/17/2017	05/17/2018	\$190.00
PB170030	5517 OAKVILLE WALTZ RD	WINDOWS	WALLSIDE	05/23/2017	05/23/2018	\$150.00
PB170031	9580 DOTY RD	WINDOWS	WALLSIDE	05/23/2017	05/23/2018	\$150.00
PE170013	4975 SCOFIELD CARLETON RD	Electrical	DO ELECTRIC	05/02/2017	05/02/2018	\$115.00
PE170014	3839 FAY RD	Electrical	SELL STEPHEN	05/03/2017	05/03/2018	\$146.00
PE170015	11840 PALMER RD	Electrical	TRACY PHILLIPS	05/04/2017	05/04/2018	\$110.00
PE170016	U 10430 S STONY CREEK RD	Electrical	PONO ELECTRICAL	05/09/2017	05/09/2018	\$296.00
PE170017	6251 SCOFIELD RD	Electrical	JARRET FREDRICK	05/16/2017	05/16/2018	\$201.00
PE170018	8830 IDA MAYBEE RD	Electrical	ROBERT SCHUELKE	05/17/2017	05/17/2018	\$123.00
PE170019	7900 W NEWBURG RD	Electrical	ROBERTS KAREN E & PAUL W	05/25/2017	05/25/2018	\$110.00
PE170020	14075 TIMBERS RD	Electrical	ELECTRICAL SERVICES PLUS	05/31/2017	05/31/2018	\$106.00
PE170021	9907 FINZEL RD	FURNACE	PATRICK MCEVOY	05/31/2017	05/31/2018	\$105.00
PM170010	8830 IDA MAYBEE RD	Mechanical	DUANE BUONO	05/16/2017	05/16/2018	\$145.00
PM170011	7900 W NEWBURG RD	Mechanical	ROBERTS KAREN E & PAUL W	05/25/2017	05/25/2018	\$105.00
PM170012	9907 FINZEL RD	Res, Miscellaneous	PATRICK MCEVOY	05/31/2017	05/31/2018	\$130.00

Number of Permits: 23

Total Billed: \$3,683.00

Population: All Records

Permit.Date Issued Between 5/1/2017 12:00:00 AM AND

5/31/2017 11:59:59 PM

YTD - 68 permits / New Homes - 0 / Total Fees \$11,732.00

APRIL

BLIGHT (FINAL)	1
BLIGHT (FINAL)	1
BLIGHT (DUMPING)	1
SOIL PERMIT (FINAL)	2
<u>TOTAL</u>	<u>5</u>
TOTAL YTD:	30

MAY

BLIGHT	1	WILSON OAKV WALTZ 6 MONTH DEADLINE
ZONING/BLIGHT	1	GRECA PHOTOS FOR COURT
COURT	1	GRECA
BLIGHT (FORECLOS.)	1	
ZONING (ANIMALS)	1	PONIES AT LARGE
BLIGHT (FINAL)	1	
<u>TOTAL</u>	<u>6</u>	
TOTAL YTD:	36	

## Supervisor report

June 20, 2017

1. Working with Chris from MCRC to get the drainage problem on S. Stoney Ck. Rd. by the r/r tracks resolved. May need ditching and cross tile work done to resolve issue. Also C&N r/r removed an embankment along the tracks that was collapsed to help relieve some of the water backup along S. Stoney ck.rd. Rob from C&N r/r said it was a part of the old Steffas rd. and should have been removed by MCRC.

2. (19) Road complaints from citizens mostly potholes and grading issues.

3. Reggie Brown from DTE will be working on street lighting estimate for the village of Scofield.

4. Listed Exeter rd. property for 29,500.00 with Calvin Meyer at Key realtors.

5. Old Twp. fire hall needs repair roof, windows, drywall etc. Going to start fixing minor repairs and taking bids on the larger ones.

6. May 23 went to workshop hosted by MCRC on Communication Service Provider (CSP) or sometimes called Distributed Antenna System (DAS) on right away contracts and permit applications. One key note the Twp. must respond to any application within 30 days.

7. May 25 attended Minuteman Award Breakfast with Rick Klienow where he received the Community Leadership Award.

8. DTE fixed the street light on Rice STR. By Kenny Oekle house.

9. May 25 received report from Michigan Dept. of Treasury on the audit of our assessing rolls which is done every 5 years. Only concern was a missing land value map which was corrected by Sandra Kurtansky our assessor.

10. MCRC road projects in Twp.

Ida-Maybee rd. = wedging, 1.5" leveling and 2" surface from Day rd. to Stone rd.

Stone rd. = wedging, 1.5" leveling & 2" surface from Ida-Maybee rd. to Palmer rd.

Palmer rd. = 1.5" leveling & 2" surface from Stone rd. to Ostrander rd.

Sumter rd. = wedging, 1.5 leveling & 2" surface from Scofield rd. to Bluebush rd.

Bluebush rd. = 1.5 leveling and 2' surface from Schiek to Maybee Village limit.

Scofield rd. = 1.5" leveling and 2" surface from Doty rd. to Sumpter rd.

Heiss rd. (unimproved section) = MCRC used millings from above rds. to help with the base and fill the ruts in the road.

Gierman rd. = 16 loads of stone and grading

MCRC completed grading the gravel roads in Twp.

Martinville rd. = Stonco regraded and added stone at a cost of \$2100.00 with no cost to the Twp. and Rick Becker used his own trucks to haul the stone. Also they donated stone on mutable other roads in the Twp.

*Thank you to the citizens, MCRC, Stonco and there V.P. Rick Becker for with none of these roads could have been done to this extent.*

Check Number	Name	Check Date	Pay Period End Date	Net
27295	BEZEK, ROGER P	06/20/2017	06/20/2017	73.88
27296	BILLS, JOHN	06/20/2017	06/20/2017	32.32
27297	BOGGS, DANIEL J	06/20/2017	06/20/2017	32.32
27298	BOGGS, THOMAS W	06/20/2017	06/20/2017	440.24
27299	DUBY, LOUIS	06/20/2017	06/20/2017	512.33
27300	DURHAM, JILL A	06/20/2017	06/20/2017	1,032.14
27301	IOTT, BILLIE	06/20/2017	06/20/2017	1,715.83
27302	KERNYO, LEONARD	06/20/2017	06/20/2017	406.08
27303	KERNYO, TAMMY	06/20/2017	06/20/2017	1,234.32
27304	KURTANSKY, SANDRA	06/20/2017	06/20/2017	1,622.96
27305	ORTMAN, MARYANNE	06/20/2017	06/20/2017	406.25
27306	QUEEN, JACKIE R	06/20/2017	06/20/2017	1,223.55
27307	SCHAFFER, DAVID F.	06/20/2017	06/20/2017	30.83
27308	SHAW, TRESSA L	06/20/2017	06/20/2017	297.52
27309	SWEENEY, DON	06/20/2017	06/20/2017	696.88
27310	TIBAI, MARK E	06/20/2017	06/20/2017	495.97
Total Checks: 16				10,253.42

User: BIott

CHECK DATE BEFORE

DB: Exeter

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
06/20/2017	GEN	440 (E)	PHONE	FRONTIER	128.67
06/20/2017	GEN	441 (E)	STAPL	STAPLES	97.05
06/20/2017	GEN	442 (E)	STATE	STATE OF MICHIGAN	502.45
06/20/2017	GEN	443 (E)	BANK	EFTPS	1,744.15
06/20/2017	GEN	444 (E)	MGU	MICHIGAN GAS UTILITIES	322.00
06/20/2017	GEN	445 (E)	DTE	DTE ENERGY	437.00
06/20/2017	GEN	446 (E)	CHART	CHARTER COMMUNICATIONS	265.26
06/20/2017	GEN	27311	DON	DON SWEENEY	317.39
06/20/2017	GEN	27312	BANAS	BANAS BUILDING CENTER	153.95
06/20/2017	GEN	27313	RAISI	RAISIN RIVER PETROLEUM	456.57
06/20/2017	GEN	27314	DAVID CHAP	DAVID CHAPMAN AGENCY, INC	3,527.00
06/20/2017	GEN	27315	DCC	DCC	6.41
06/20/2017	GEN	27316	TIME	TIME EMERGENCY EQUIPMENT	237.43
06/20/2017	GEN	27317	HERKI	HERKIMER RADIO SERVICE	86.99
06/20/2017	GEN	27318	FIRE	EXETER TOWNSHIP VOL FIRE DEPT	750.00
06/20/2017	GEN	27319	DON	DON SWEENEY	371.43
06/20/2017	GEN	27320	GALLS	GALLS LLC	122.40
06/20/2017	GEN	27321	STEVENS DI	STEVENS DISPOSAL & RECYCLING SERVIC	63.25
06/20/2017	GEN	27322	AFLAC	AFLAC	229.19
06/20/2017	GEN	27323	MANNI	MANNIK & SMITH	95.00
06/20/2017	GEN	27324	MARYANNE O	MARYANNE ORTMAN	7.01
06/20/2017	GEN	27325	JILL DURHA	JILL DURHAM	45.47
06/20/2017	GEN	27326	PETTY	PETTY CASH	49.38
06/20/2017	GEN	27327	GREATAMERI	GREATAMERICA FINANCIAL SVCS.	151.13
06/20/2017	GEN	27328	PETRA	PETRANGELO, BONDY & CROSSLEY	281.59
06/20/2017	GEN	27329	MONRO	MONROE EVENING NEWS	192.56
06/20/2017	GEN	27330	MON	MONROE COUNTY PRINTING	165.90
06/20/2017	GEN	27331	LIBRA	MAYBEE LIBRARY ADVISORY BOARD	2,706.25
06/20/2017	GEN	27332	MTA	MICHIGAN TOWNSHIP ASSOCIATION	2,480.50
06/20/2017	GEN	27333	ROAD	MONROE CO. ROAD COMMISSION	25,000.00

## GEN TOTALS:

Total of 30 Checks:

40,993.38

s 0 Void Checks:

0.00

Total of 30 Disbursements:

40,993.38