

Exeter Township Board Agenda
February 21st, 2017

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

- **First Public Comment Time**
- **Guest Speaker- Joe Bellino**

4. Approval of Minutes
5. Correspondence
6. Treasurer Report
7. Supervisor Report
8. Fire Chief Report
9. Building Official Report
10. Planning Commission Report
11. Ordinance Officer Report
12. Exeter Historical Society Report
13. Parks and Recreation Advisory Board

14. Unfinished Business

- a. Soccer Field Contract

15. New Business

- a. Policy and Procedure for Public Inspection and Copying of Public Records, hours of operation
- b. Exeter Zoning Ordinance Amendments to Articles 3 and 21
- c. Budget Amendment
- d. Reschedule budget workshop
- e. Tree Removal by township hall parking lot
- f. Water Assessment Exemption Request under PA 116

- **Second Public Comment Time**

16. Motion to Pay Bills
17. Adjournment

Exeter Township
Regular Board Meeting
February 21, 2017

Supervisor Queen called meeting to order with the Pledge of Allegiance at 7:00 p.m.

Roll Call: Boggs, L. Kernyo, T. Kernyo, Queen, Iott present.

Agenda accepted as presented.

First Public Comment:

- None

Guest Speaker: State Representative Joe Bellino

Minutes from January 17 Regular Board Meeting were accepted as presented.

Minutes from the January 24 Special Meeting, Donation of Land from Township Resident were accepted as corrected.

Motion: T. Kernyo 2nd L. Kernyo to accept the January 24 Special Meeting, Donation of Land From Township Resident as corrected. Carried.

Correspondence

- Reminder from MCRC concerning work in Road Right-of-Way.

Treasurer's Report

- Attached.
- FirstMerit Bank is now Huntington Bank and there will be no fees for township accounts.
- Huntington Bank will not allow for tax bill payments at their banks. Still investigating options.

Supervisor's Report:

- Attached.

Fire Chief's Report

- Attached.
- More shingles were blown off the fire hall roof.
- Investigating new roof options.

Building Official's Report

- Attached.
- Month of January: 7 permits written, no new homes, with \$911.00 in fees collected.
Year-to-date: 7 permits written, 0 new homes, with \$911.00 in fees collected.

Planning Commission Report:

- Meeting was held February 7 at 7 pm.
- Minutes available at the Township hall and on Website.

Ordinance Officer Report:

- Attached.

Exeter Historical Society Report:

- Had meeting January 1.
- Discussed fund raisers
- Discussed lighting on outside of McGowan Schoolhouse.
- Looking for new members. Please inquire at the Township Hall.
- Next meeting will be March 1 @ 7 pm.

Parks & Recreation Advisory Board Report:

- Attached.

Unfinished Business:

- Soccer Field Contract. Tabled.

New Business:

- Policy and Procedure for Public Inspection and Copying of Public Records & Hours of Operation.

Motion: T. Kernyo 2nd Boggs to adopt the Policy and Procedure for Public Inspection and Copying of Public Records & Hours of Operation. Roll Call, T. Kernyo – Y, Boggs – Y, Iott – Y, Queen – Y, L. Kernyo – Y. Carried.

- Exeter Zoning Ordinance Amendments to Articles 3 & 21.

Motion: T. Kernyo 2nd Boggs to adopt the Exeter Zoning Ordinance Amendments to Articles 3 & 21 as recommended by the township Planning Commission & Monroe County Planning Department. Carried.

- Budget Amendments.

Motion: T. Kernyo 2nd Queen to accept the Clerks recommended Budget Amendments. Carried. Copy attached.

- Reschedule March 13 Budget Workshop. Rescheduled from March 13 to March 15.
- Tree Removal by Township Hall Parking Lot. Tabled until weather improves.
- Water Assessment Exemption Request for PA116 Parcel. No change. Policy will stand as written that requires a water assessment for all new splits in an active district at time of approval.

Second Public Comment:

- Village President seeks volunteers for the annual Maybee Day event.
- Residents request update on Greca Auto cleanup & buildings.

Motion: L. Kernyo 2nd Boggs to approve payment of the bills. Carried.

Supervisor Queen adjourned meeting at 8:49 p.m. without objection.

Billie Iott, Clerk

EXETER TOWNSHIP TREASURER'S REPORT

January 31, 2017

GENERAL FUND

\$	134,049.31	Balance as of December 31, 2016 Treasurer Report
\$	1,045.00	Electrical, Plumbing, Mechanical, Building Permits
\$	100.00	Land Split/Combo Fees
\$	23,464.09	Exeter Township Tax Account - tax collection
\$	45,496.00	State of Michigan - Revenue Sharing
\$	(19,628.62)	Checks #27066-27110
\$	(1,113.68)	ACH - Utilities (DTE, MGU, Streetlights)
\$	(256.95)	ACH - Charter Communications
\$	(1,920.46)	Federal Tax Coupon
\$	(546.33)	State of Michigan
\$	(124.94)	Frontier
\$	(82.29)	Staples
\$	(1,484.50)	Accident Fund of Michigan
\$	6.76	FirstMerit Bank - Interest on Account
\$	<u>179,003.39</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DISTRICT #1

\$	2.61	Balance as of December 31, 2016
\$	(2.61)	Transferred to other Water District accounts
\$	<u>-</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DISTRICT #2

\$	253,586.38	Balance as of December 31, 2016
\$	17,034.75	2016 Tax Collection
\$	50.28	Monroe Bank & Trust/WD#1 - Interest on Account
\$	<u>270,671.41</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DISTRICT #3

\$	377,469.34	Balance as of December 31, 2016
\$	32,512.50	2016 Tax Collection
\$	7,531.25	Payoff
\$	76.66	Monroe Bank & Trust/WD#1 - Interest on Account
\$	<u>417,589.75</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DISTRICT #4A

\$	595,049.92	Balance as of December 31, 2016
\$	54,871.18	2016 Tax Collection
\$	9,792.66	Payoff
\$	118.97	Monroe Bank & Trust/WD#1 - Interest on Account
\$	<u>659,832.73</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DISTRICT #4B

\$	376,783.54	Balance as of December 31, 2016
\$	26,301.00	2016 Tax Collection
\$	74.76	Monroe Bank & Trust/WD#1 - Interest on Account
\$	<u>403,159.30</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

WATER DEVELOPMENT FUND

\$	38,641.69	Balance as of December 31, 2016
\$	4.76	FirstMerit Bank - Interest on Account
\$	<u>38,646.45</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

FIRE FUND SAVINGS (EQUIPMENT)

\$	11,570.15	Balance as of December 31, 2016
\$	1.42	FirstMerit Bank - Interest on Account
\$	<u>11,571.57</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

TAX COLLECTION ACCOUNT

\$	255,528.44	Balance as of December 31, 2016
\$	655,070.72	Tax Collection
\$	(791,820.00)	Transfer to Tax Checking for Disbursement
\$	21.56	FirstMerit Bank - Interest on Account
\$	<u>118,800.72</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

TAX ACCOUNT (Disbursement Account)

\$	1,068.97	Balance as of December 31, 2016
\$	791,820.00	Transfer from Tax Collection Account
\$	(791,964.07)	Checks #4872-4922
\$	<u>924.90</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

PETTY CASH

\$	400.00	Balance as of December 31, 2016
\$	-	No activity
\$	<u>400.00</u>	<u>BALANCE AS OF JANUARY 31, 2017</u>

CERTIFICATES OF DEPOSIT

\$	25,000.00	FirstMerit Bank (3-16-16) 12 month term .55% APR; matures 3-16-17
\$	<u>25,000.00</u>	

\$ 2,125,600.22 TOTAL FUNDS ON HAND JANUARY 31, 2017

Check Number	Name	Check Date	Pay Period End Date	Net
27112	BEZEK, ROGER P	02/21/2017	01/31/2017	73.88
27113	BILLS, JOHN	02/21/2017	01/31/2017	32.32
27114	BOGGS, DANIEL J	02/21/2017	01/31/2017	32.32
27115	BOGGS, THOMAS W	02/21/2017	01/31/2017	440.24
27116	DUBY, LOUIS	02/21/2017	01/31/2017	246.78
27117	DURHAM, JILL A	02/21/2017	01/31/2017	968.70
27118	GAY, WILLIAM	02/21/2017	01/31/2017	30.83
27119	IOTT, BILLIE	02/21/2017	01/31/2017	1,656.71
27120	KERNYO, LEONARD	02/21/2017	01/31/2017	439.08
27121	KERNYO, TAMMY	02/21/2017	01/31/2017	1,234.33
27122	KLEINOW, RICK A.	02/21/2017	01/31/2017	337.20
27123	KURTANSKY, SANDRA	02/21/2017	01/31/2017	1,622.96
27124	ORTMAN, MARYANNE	02/21/2017	01/31/2017	672.01
27125	PEREZ, ENRIQUE	02/21/2017	01/31/2017	30.83
27126	QUEEN, JACKIE R	02/21/2017	01/31/2017	1,223.56
27127	SHAW, TRESSA L	02/21/2017	01/31/2017	297.53
27128	SWEENEY, DON	02/21/2017	01/31/2017	696.88
27129	THOMPSON, TIMOTHY W	02/21/2017	01/31/2017	657.29
27130	TIBAI, MARK E	02/21/2017	01/31/2017	162.09

Total Checks: 19

10,855.54

User: BIott

CHECK DATE BEFORE

DB: Exeter

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
02/21/2017	GEN	407 (E)	BANK	EFTPS	1,771.03
02/21/2017	GEN	408 (E)	STATE	STATE OF MICHIGAN	499.75
02/21/2017	GEN	409 (E)	PHONE	FRONTIER	124.87
02/21/2017	GEN	410 (E)	MGU	MICHIGAN GAS UTILITIES	322.00
02/21/2017	GEN	411 (E)	DTE	DTE ENERGY	435.00
02/21/2017	GEN	412 (E)	LIGHT	DTE ENERGY	356.68
02/21/2017	GEN	413 (E)	CHART	CHARTER COMMUNICATIONS	256.55
02/21/2017	GEN	414 (E)	POSTAGE ON	NEOPOST	1,000.00
02/15/2017	GEN	27111	POSTM	POSTMASTER	694.80
02/21/2017	GEN	27131	MANNI	MANNIK & SMITH	1,710.00
02/21/2017	GEN	27132	AFLAC	AFLAC	229.19
02/21/2017	GEN	27133	STEVENS DI	STEVENS DISPOSAL & RECYCLING SERVIC	57.50
02/21/2017	GEN	27134	BANAS	BANAS BUILDING CENTER	7.46
02/21/2017	GEN	27135	HERKI	HERKIMER RADIO SERVICE	107.50
02/21/2017	GEN	27136	WATTS ROOF	WATTS ROOFING	250.00
02/21/2017	GEN	27137	DCC	DCC	6.43
02/21/2017	GEN	27138	TIME	TIME EMERGENCY EQUIPMENT	301.25
02/21/2017	GEN	27139	R&R	R & R FIRE TRUCK REPAIR, INC	224.42
02/21/2017	GEN	27140	FIRE	EXETER TOWNSHIP VOL FIRE DEPT	750.00
02/21/2017	GEN	27141	RAISI	RAISIN RIVER PETROLEUM	228.68
02/21/2017	GEN	27142	BAKERS GAS	BAKER'S GAS & WELDING SUPPLIES	39.84
02/21/2017	GEN	27143	DON	DON SWEENEY	532.09
02/21/2017	GEN	27144	BILLI	BILLIE IOTT	130.46
02/21/2017	GEN	27145	ROAD	MONROE CO. ROAD COMMISSION	22,550.00
02/21/2017	GEN	27146	COUNT	COUNTRY PRINTING	137.00
02/21/2017	GEN	27147	SANDR	SANDRA KURTANSKY	16.05
02/21/2017	GEN	27148	GREATAMERI	GREATAMERICA FINANCIAL SVCS.	230.11
02/21/2017	GEN	27149	LAMOU	LAMOUR PRINTING COMPANY	37.00
02/21/2017	GEN	27150	CITYWATER	CITY OF MONROE WATER DEPARTMENT	51.39
02/21/2017	GEN	27151	MONRO	MONROE EVENING NEWS	486.72
02/21/2017	GEN	27152	PETRA	PETRANGELO, BONDY & CROSSLEY	409.21
02/21/2017	GEN	27153	CLERK	MONROE COUNTY CLERK'S ASSOC.	55.00
02/21/2017	GEN	27154	MCTA	MONROE COUNTY TREASURER'S ASSO	55.00
02/21/2017	GEN	27155	MCTRE	MONROE COUNTY TREASURER	27.15
02/21/2017	GEN	27156	MCAAO	MONROE CO. ASSOCIATION OF ASSESSING	25.00
02/21/2017	GEN	27157	DAVID CHAP	DAVID CHAPMAN AGENCY, INC	6,504.00
02/21/2017	GEN	27158	FIRE FUND	EXETER TWP. FIRE FUND	17,500.00
02/21/2017	GEN	27159	MAPS BY W	MAPS BY WAGBER LLC	100.00

GEN TOTALS:

Total of 38 Checks:

58,219.13

Less 0 Void Checks:

0.00

Total of 38 Disbursements:

58,219.13

Transaction
2/1/2017 Through 2/17/2017

Date	Account	Num	Description	Memo	Amount
2/17/2017	Water District #2	1168	Monroe County Drain Commissioner	WD#2 Invoice dated 1-20-17	-92,223.98
2/17/2017	Water District #3	1169	Monroe County Drain Commissioner	WD#3 Invoice dated 1-20-17	-195,995.00
2/17/2017	Water District #4A	1170	Monroe County Drain Commissioner	WD#4A Invoice dated 1-20-17	-241,579.94
2/17/2017	Water District #4B	1171	Monroe County Drain Commissioner	WD#4B Invoice dated 1-20-17	-118,527.46
TOTAL 2/1/2017 - 2/17/2017					-648,326.38

TOTAL INFLOWS 0.00

TOTAL OUTFLOWS -648,326.38

NET TOTAL -648,326.38

Supervisor report

February 21 2017

8 road complaints 6 for roadwork 2 for trash dumping.

Talked to Monroe County Road Commission supervisor He said the road commission was moving truck into TWP to address roads.

- a. plow gravel roads at night so the roads would firm up in the colder weather.
- b. patch the potholes on the paved roads.
- c. add stone were needed.

Stoneco opened local quarry to help get more stone onto the roads faster.

Went to DNR grant workshop with Steve Boberly , Susan Perez and Kaylee Queen .

Attended Elected Officials reception (Topic was F.O.I.A guest speaker Fred Lucas)

Board of Review training is Monday for members Chris Chickeral , Diane Schrader and myself

Board of review meeting is March 7 to turn over assessing roles from assessor to B.O.R .

EXETER VOL. FIRE DEPARTMENT

REPORT JANUARY 17--FEBRUARY 20 2017

MEDICAL	9
STRUCTURE FIRE (ASH)	1
PALLET FIRE (ASH)	1
MAIL BOX FIRE	1
FIRE ALARM	1
P.I.	4
ASSIST LMR	1
LIFT ASSIST	1
CAR FIRE	1
STAND BY (FRENCHTOWN)	1
TOTAL FOR THE MONTH	21
TOTAL FOR THE YEAR	31

Permit List

02/21/17

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB170001	5060 COLF RD	WINDOWS	WALLSIDE	01/31/2017	01/31/2018	\$115.00
PE170001	6158 SCOFIELD RD	Electrical	DEW & CO	01/03/2017	01/11/2018	\$0.00
PE170002	5640 COLF RD	Electrical	JESHUA MARSH	01/05/2017	02/08/2018	\$295.00
PE170003	8301 SCOFIELD RD	Electrical	QUIGLEY BRYAN J	01/31/2017	01/31/2018	\$121.00
PM170001	5700 SCOFIELD CARLETON RD	Mechanical	IVAN IVANOV	01/03/2017	01/03/2018	\$105.00
PM170002	10172 JEFFERSON CT	Mechanical	SHANTEAU RICKY	01/05/2017	01/05/2018	\$195.00
PM170003	10442 PALMER RD	Mechanical	MILLERS NU-TECH	01/24/2017	01/24/2018	\$80.00

Number of Permits: 7

Total Billed: \$911.00

Population: All Records

Permit.DateIssued Between 1/1/2017 12:00:00 AM AND
1/31/2017 11:59:59 PM

EXETER TOWNSHIP ORDINANCE OFFICER
2017 MONTHLY REPORTS AND TABULATION

JANUARY

BLIGHT	4	
BLIGHT COURT	1	
ANIMAL	1	DOG VS MINI HORSE ATTACK
ZONING	1	ILLEGAL KENNEL
ZONING	1	LIVING IN TRAILER UNFOUNDED
ORDINANCE #10	2	
ROADSIDE DUMPING	1	
TOTAL	11	
TOTAL YTD:	11	

Summary: Park and Rec Meeting

- Steve Borberly elected Chair, Kaylee Queen elected Vice Chair, Danielle Fenbert elected Secretary pending acceptance of position
- The meetings will be monthly on the 2nd Monday at 7. Next meeting is March 13th.
- The soccer field contract was not approved and needs to be re-negotiated to add in details, such as start/end date and specific fees. Kaylee Queen will contact Monroe Sports to set up a meeting.
- 3 members of the board attended a DNR Grant Workshop: Steve Borberly, Sue Perez, and Kaylee Queen, as well as Supervisor, Bob Queen. We will report for the rest of the board in the March meeting for those who could not attend.
- We discussed multiple funding options, such as fundraisers, grants, and start-up money and agreed to brainstorm funding and projects goals for the next meeting.
- The suggestion to turn the old tree into a carving will be discussed at the March meeting.

2-21-2017

Exeter Township

Budget Amendment

General Fund:		Debit	Credit
101-336-932.000	Repairs to Building	\$100	
101-446-969.000	Road & Ditch Improvements	\$22,500	
101-000-390.000	Fund Balance		\$22,500
101-336-956.000	Miscellaneous		\$100
Total		<u>\$22,600</u>	<u>\$22,600</u>