

Exeter Township Board Agenda

December 19, 2017

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

➤ **First Public Comment Time**

4. Approval of Minutes
5. Correspondence
6. Treasurer Report
7. Fire Chief Report
8. Building Official Report
9. Planning Commission Report
10. Ordinance Officer Report
11. Exeter Historical Society Report
12. Parks and Recreation Report (due to lack of quorum no meeting was held)
13. Supervisor's Report

14. Unfinished Business

- A.
- B.
- C.

15. New Business

- A. Back Bank Mowing
- B. Removal of Dead Tree at old Twp. Hall
- C. Exeter Rd. Property Purchasers Agreement.
- D. Poverty Exemption Guideline Rate for 2018.
- E. Poverty Exemption Form for 2018.
- F. Budget Amendment.
- G. B.O.R Resignations. Chris Chickeral, Diane Schroeder
- H. B.O.R Appointments.
- I. Clerk Resignation.
- J. Clerk Appointment.

➤ **Second Public Comment Time**

16. Motion to Pay Bills
17. Adjournment

Exeter Township
Regular Board Meeting
December 19, 2017

Supervisor Queen called meeting to order with the Pledge of Allegiance at 7:00 p.m.

Roll Call: Boggs, L. Kernyo, T. Kernyo, Queen, Iott present.

Agenda accepted as presented.

First Public Comment:

- None

Minutes from the November 21 Regular Board Meeting were accepted as presented.

Correspondence

- None

Treasurer's Report

- Attached.
- Will be meeting with Flagstar Bank to discuss CD options.

Fire Chief's Report

- November 21 – December 18: 20 calls with 251 year to date.

Building Official's Report

- Month of November: 6 permits written, 1 new home, \$1,113 in fees collected.
- Year-to-date: 152 permits written, 6 new homes, with \$31,150 in fees collected.

Planning Commission Report:

- Meeting Minutes are available at the Township Hall and on Township Website.
- Next meeting is scheduled for January 2

Ordinance Officer Report:

- No report given.

Exeter Historical Society Report:

- Meeting was held on December 6.
- Christmas tree at the Monroe County Museum is up.
- Next Meeting will be held on January 3 @ 7 pm.
- Looking for new members.

Parks & Recreation Advisory Board Report:

- No meeting held.

Supervisor's Report:

- Attached.

Unfinished Business:

- No unfinished business.

New Business:

- Back Bank Brush Mowing: Due to funding township cannot proceed at this time.
- Removal of Dead Tree at Old Township Hall: Supervisor will contact MCRC.
- Exeter Rd. Property Purchaser's Agreement:

Motion: L. Kernyo 2nd Boggs to authorize the Supervisor to sign the Agreement of Sale for the Exeter Road Property, # 5806-024-006-30. Carried.

- Poverty Exemption Guideline rate for 2018:

Motion: T. Kernyo 2nd L. Kernyo to set the Poverty Guidelines Used in the Determination of Exemptions for Exeter Township 2018 at 133% of Federal Level. Carried.

- Poverty Exemption Form for 2018:

Motion: T. Kernyo 2nd Queen to accept the 2018 Poverty Exemption Form with phone bill added to monthly expenditures. Carried.

- Budget Amendments:

Motion: T. Kernyo 2nd L. Kernyo to accept the Budget Amendments recommended by the Clerk. Carried. Copy attached.

- Board of Review Resignations. Chris Chickeral & Diane Schroeder:

Motion: L. Kernyo 2nd Boggs to accept the Letters of Resignation from B.O.R. Members Chris Chickeral & Diane Schroeder. Carried.

- Board of Review Appointments:

Motion: Queen 2nd Boggs to appoint Chris Chickeral to the B.O.R. as an alternate. Carried.

Motion: Boggs 2nd L. Kernyo to appoint Diane Schroeder to the B.O.R. Carried.

- Clerk Resignation:

Motion: Boggs 2nd L. Kernyo to accept the Clerk's Letter of Resignation with regret. Carried.

- Clerk Appointment:

Motion: T. Kernyo 2nd L. Kernyo to publish in the Monroe News the Clerk position on December 27 & 28 and accept resumes until 4 pm, Jan. 4, 2018. A Special Meeting to hold interviews will be held 1 pm, January 9 at the Exeter Township Hall.

Second Public Comment:

- None.

Motion: L. Kernyo 2nd Boggs to approve payment of the bills. Carried.

Supervisor Queen adjourned meeting at 7:42 p.m. without objection.

Billie Iott, Clerk

EXETER TOWNSHIP TREASURER'S REPORT

November 30, 2017

GENERAL FUND

\$	156,981.24	Balance as of October 31, 2017
\$	1,113.00	Electrical, Plumbing, Mechanical, Building Permits
\$	5,000.00	Roof Pitch Bond
\$	97.28	Tax Collection
\$	50,076.00	State of Michigan - Revenue Sharing
\$	2,883.69	Franchise Fees
\$	250.00	Vehicle Donation - Parks & Rec
\$	20.00	Cash Donation - Parks & Rec
\$	(38,444.76)	Checks #27506-27584
\$	(1,094.53)	ACH - Utilities (DTE, MGU, Streetlights)
\$	(281.29)	ACH - Charter Communications
\$	(4,789.10)	Federal Tax Coupon
\$	(1,028.56)	State of Michigan
\$	(204.03)	Frontier
\$	(6.79)	Staples
\$	(50.00)	Neopost
\$	7.12	Huntington Bank - Interest on Account
\$	<u>170,529.27</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

WATER DISTRICT #2

\$	210,925.77	Balance as of October 31, 2017
\$	43.21	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>210,962.73</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

WATER DISTRICT #3

\$	291,597.08	Balance as of October 31, 2017
\$	59.87	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>291,650.70</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

WATER DISTRICT #4A

\$	519,283.41	Balance as of October 31, 2017
\$	106.75	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>519,383.91</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

WATER DISTRICT #4B

\$	353,079.22	Balance as of October 31, 2017
\$	72.58	Monroe Bank & Trust - Interest on Account
\$	(6.25)	Monthly Sweep Fee
\$	<u>353,145.55</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

WATER DEVELOPMENT FUND

\$	38,735.56	Balance as of October 31, 2017
\$	4.93	Huntington Bank - Interest on Account
\$	<u>38,740.49</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

FIRE FUND SAVINGS (EQUIPMENT)

\$	30,549.24	Balance as of October 31, 2017 Treasurer Report
\$	200.00	Vehicle Donation
\$	3.87	Huntington Bank - Interest on Account
\$	<u>30,753.11</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

TAX COLLECTION ACCOUNT

\$	9,164.75	Balance as of October 31, 2017
\$	4,936.17	Tax Collection
\$	(10,600.00)	Transfer to Tax Checking for disbursement
\$	1.56	Huntington Bank - Interest on Account
\$	<u>3,502.48</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

TAX CHECKING

\$	908.85	Balance as of October 31, 2017
\$	10,600.00	Transfer from Tax Collection Account for disbursement
\$	(10,858.91)	Checks #5011-5014
\$	<u>649.94</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

PETTY CASH

\$	400.00	Balance as of October 31, 2017
\$	-	No activity this month
\$	<u>400.00</u>	<u>BALANCE AS OF NOVEMBER 30, 2017</u>

CERTIFICATES OF DEPOSIT

\$	25,000.00	Huntington Bank (3-16-17) 365 day term .45% APR; matures 3-16-18
\$	<u>25,000.00</u>	

\$ 1,644,718.18 TOTAL FUNDS ON HAND NOVEMBER 30, 2017

Check Number	Name	Check Date	Pay Period End Date	Net
27585	BEZEK, ROGER P	12/19/2017	12/19/2017	73.88
27586	BILLS, JOHN	12/19/2017	12/19/2017	32.32
27587	BOGGS, DANIEL J	12/19/2017	12/19/2017	32.32
27588	BOGGS, THOMAS W	12/19/2017	12/19/2017	440.24
27589	CHICKERAL, CHRISTINE N	12/19/2017	12/19/2017	17.17
27590	DOUGLASS, JOHN L	12/19/2017	12/19/2017	623.01
27591	DURHAM, JILL A	12/19/2017	12/19/2017	828.36
27592	GAY, WILLIAM	12/19/2017	12/19/2017	30.83
27593	IOTT, BILLIE	12/19/2017	12/19/2017	1,715.85
27594	KERNYO, LEONARD	12/19/2017	12/19/2017	439.08
27595	KERNYO, TAMMY	12/19/2017	12/19/2017	1,234.33
27596	KURTANSKY, SANDRA	12/19/2017	12/19/2017	1,622.95
27597	LAZETTE, GARY J	12/19/2017	12/19/2017	83.93
27598	PEREZ, ENRIQUE	12/19/2017	12/19/2017	30.83
27599	QUEEN, JACKIE R	12/19/2017	12/19/2017	1,223.55
27600	SCHAFFER, DAVID F.	12/19/2017	12/19/2017	30.83
27601	SCHROEDER, DIANE K	12/19/2017	12/19/2017	18.01
27602	SHAW, TRESSA L	12/19/2017	12/19/2017	297.52
27603	SWEENEY, DON	12/19/2017	12/19/2017	696.88
27604	TIBAI, MARK E	12/19/2017	12/19/2017	220.43
Total Checks: 20				9,692.32

User: Blott

CHECK DATE BEFORE

DB: Exeter

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
,19/2017	GEN	495(E)	CHART	CHARTER COMMUNICATIONS	281.29
12/19/2017	GEN	496(E)	LIGHT	DTE ENERGY	351.33
12/19/2017	GEN	497(E)	BANK	EFTPS	1,636.26
12/19/2017	GEN	498(E)	STATE	STATE OF MICHIGAN	409.63
12/19/2017	GEN	499(E)	PHONE	FRONTIER	69.10
12/19/2017	GEN	500(E)	MGU	MICHIGAN GAS UTILITIES	327.00
12/19/2017	GEN	501(E)	DTE	DTE ENERGY	395.00
12/19/2017	GEN	27605	KAYLEE QUE	KAYLEE QUEEN	82.67
12/19/2017	GEN	27606	TAMMY	TAMMY KERNYO	33.71
12/19/2017	GEN	27607	MAILFINANC	MAILFINANCE	623.40
12/19/2017	GEN	27608	MAA	MICHIGAN ASSESSORS ASSOC.	90.00
12/19/2017	GEN	27609	KCI	KCI	482.22
12/19/2017	GEN	27610	ALL TEMP	ALL TEMP	72.00
12/19/2017	GEN	27611	MONRO	MONROE EVENING NEWS	223.82
12/19/2017	GEN	27612	GREATAMERI	GREATAMERICA FINANCIAL SVCS.	192.50
12/19/2017	GEN	27613	I.T.RIGHT	I.T.RIGHT	344.00
12/19/2017	GEN	27614	DAVID CHAP	DAVID CHAPMAN AGENCY, INC	6,939.50
12/19/2017	GEN	27615	BOB QUEEN	BOB QUEEN	12.72
12/19/2017	GEN	27616	AFLAC	AFLAC	229.19
12/19/2017	GEN	27617	STEVENS DI	STEVENS DISPOSAL & RECYCLING SERVIC	63.25
12/19/2017	GEN	27618	WEST SHORE	WEST SHORE FIRE	736.11
12/19/2017	GEN	27619	DINGES FIR	DINGES FIRE COMPANY	118.63
12/19/2017	GEN	27620	HOMETOWN P	HOMETOWN PHCY MONROE, S DIXIE	38.25
12/19/2017	GEN	27621	DCC	DCC	6.35
12/19/2017	GEN	27622	DAVID CHAP	DAVID CHAPMAN AGENCY, INC	6,939.50
12/19/2017	GEN	27623	FIRE	EXETER TOWNSHIP VOL FIRE DEPT	750.00
12/19/2017	GEN	27624	RAISI	RAISIN RIVER PETROLEUM	144.42
12/19/2017	GEN	27625	EXETE	EXETER TOWNSHIP	3,750.00

GEN TOTALS:

Total of 28 Checks:	25,341.85
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	<u>25,341.85</u>

Supervisors Report

December 19, 2017

Timbers road Bridge construction should be done by Friday Dec. 22, 2017 when the Road Commission will open it back up has yet to be determined.

Dave Schafer donated a metal rack with casters and after a little fabrication it work very well to hold the 3 point mower off the Twp. and put it into storage.

Dennis Hedges under the car donation program donated 2 cars to the Fire Debt. Bring to date a total of donations of \$1500.00 to the Fire Debt and \$450 to Parks and Rec.

A Thank you to Mannik & Smith for their luncheon on 12-12-17

December 4, had luncheon with Dale Zorn and guests with special guest the Honorable Michigan Governor Rick Snyder in which I was fortunate to have my picture taken with.

On Dec 12, 2017 Dave Schafer and I met with Phillip Masserant financial director, David Leach District Supervisor and Randy Pierce Director of the MCRC. We discussed the cost of repairing Fay Rd., Colf Rd. and Finzel Rd. and the best approach to repairing our roads. The goal was to find out what is needed to take the roads from a repair formula to a maintenance one. Dave Leach later dropped off an estimate for the 3 above roads at a cost of \$989,705.79

B.O.R had its December meeting on 12-12-2017 to correct clerical errors and hear appeals for qualified exemptions. We had 12 cases that reviewed.

Merry Christmas To All

Bob Queen

12-19-17

12-19-2017

Exeter Township

Budget Amendment

General Fund:

		Debit	Credit
101-336-910.000	Insurance	\$3,700	
101-851-910.000	Insurance	\$3,700	
101-890-956.000	Misc. / Contingencies		\$7,400
Total		<u>\$7,400</u>	<u>\$7,400</u>