

**Exeter Township
Parks & Recreation Advisory Board
May 8, 2017 - Meeting Minutes**

Parks and Recreation Advisory Board Chair, Steve Borberly, called the meeting to order at 7:05 p.m. with the Pledge of Allegiance.

Roll Call: Steve Borberly, Kaylee Queen, and Danielle Fenbert were present. Sue Perez excused. Ryan Kernyo absent without notice. Others in attendance were Bob Queen, Tom Boggs and Beth Kern.

Approval of Agenda: The meeting agenda was corrected to add the date.

Approval of Minutes: Meeting minutes were corrected to reflect the proper spelling of Borberly. Motion to approve the agenda with corrections made by Kaylee Queen, 2nd by Danielle Fenbert. Motion approved.

Old Business: Soccer Field Contract

- Draft contract reviewed by Exeter Township's attorney, Conly Crossley.
- Board members had no additional comments.
- Motion made by Steve Borberly, 2nd by Danielle Fenbert to forward the draft contract to Exeter Township Board for approval. Motion approved.
- Contract will be sent to Total Sports after Board approval.

Parks & Recreation Soccer Program Promotion

- The board discussed promoting Monroe Total Sports future soccer program with the township at Maybee Day, Maybee Library and local businesses (Banas, Maybee Village Hall, Anson's, BP Gas Station, etc.).
- Advertisement at Maybee Day is dependent upon Exeter Township Board approval.
- Board members suggested that 100 copies of the program flyer be printed.
- Steve Borberly will contact Total Sports about printing flyers for distribution.
- Steve Borberly agreed to call Staples and Lamour Printing to determine lowest printing costs. Flyers could also be printed at the Exeter Township Hall. The lowest cost option will be used.

Dead Tree Carving

- No tree carvers have replied in response to carving the dead tree.
- The board discussed options for incorporating the tree into the playground area.
- The cost to convert the tree into a climbing structure was discussed including the required fall zone requirements.
- Kaylee Queen suggested that the tree be painted and provided example pictures.
- The board inspected the tree and recommends that the tree be cut at 12 feet.

Farmer's Market

- The board discussed the idea of a Farmer's Market at the Township Hall.
- The board would like to understand the lessons learned from other area markets and evaluate the turn out for the soccer program.
- Board agreed to table the idea until next year.

New Business:

Recycling Program

- The board discussed options to promote recycling in the Township and potential grant sources.
- Kaylee Queen agreed to contact Healthy Monroe to determine options, costs and requirements to add a recycling location at the Exeter Township Hall.

- Tom Boggs agreed to contact R&M recycling about placing collection containers at the Township Hall.

Public Comment:

Soccer Program

- The board clarified the cost of the soccer program is \$13 per class.

Park & Recreations Advisory Board Bylaws

- The board discussed the board bylaw requirements for member attendance.
- Motion made by Kaylee Queen, 2nd by Danielle Fenbert, to have Kaylee Queen contact Ryan Kernyo about whether he is still interested in remaining a Parks and Recreation Advisory Board member. If he is no longer interested and/or does not attend the next meeting, the board will recommend his replacement in accordance with the bylaws. Motion approved.

Adjournment:

Motion made by Danielle Fenbert, 2nd by Kaylee Queen to adjourn meeting at 8:21 p.m. Motion passed.

Respectfully submitted by Exeter Township Parks and Recreation Advisory Board Secretary