

**Exeter Township  
Parks & Recreation Advisory Board  
May 7, 2018 - Meeting Minutes**

Meeting called to order with the Pledge of Allegiance at 7:19 p.m.

Roll Call: A. Benjamin, D. Fenbert and S. Perez present. K. Queen and S. Borbely excused.

Approval of Agenda: Motion made by Benjamin, 2<sup>nd</sup> by Fenbert to approve the agenda with the addition of Lil' Kickers and Tree added under Old Business. Motion carried.

Approval of Minutes: Meeting minutes reviewed and corrected to include an evaluation of movie night options including a review of copyright requirements. Motion made by Perez, 2<sup>nd</sup> by Benjamin to accept meeting minutes as corrected. Motion carried.

Old Business:

Spring Carnival

- Exeter Township Board approved the June 3<sup>rd</sup> date for the carnival and \$400 dollars to cover the event expenses.
- Perez checking with MBT to provide popcorn and volunteers to support the event.
- Members and Township Supervisor will check with local vendors to see if they be interested in supporting or contributing to the event – Calder's Dairy (Queen); Banas (Borbely); Mall of Monroe (Benjamin); Don's Tire & Lube (Queen); and other local vendors.
- Fenbert will contact the Exeter Historical Society about opening the historic school house and/or hosting old "schoolyard" games such as sack races.
- Members discussed advertising the Spring Carnival and Lil' Kickers soccer program at Maybee Days. Motion made by Benjamin, 2<sup>nd</sup> by Perez to request use of the Exeter Township copier to make 50 copies of the flyer. Motion carried.
- Motion made by Perez, 2<sup>nd</sup> by Benjamin to request approval from the Exeter Township Board to obtain approval to spend any cash donation received for the event on supplies for the event with the understanding that the name, date and amount of donation received along with the receipt be provided to the Exeter Township Board after the event. Motion carried.
- Township insurance company approved use of a bounce house at the event provided all participants have signed waivers. Township Supervisor will contact the insurance company to obtain waiver language. Township Supervisor will also contact the City of Monroe about the possibility of purchasing the former Monroe Sports Complex bounce houses.
- Members discussed the type of activities for the event and number of volunteers required.
- Members reviewed supplies needed and support required for each of the following activities – Bounce House, Soccer Program, Treasure Dig, Coloring Table, Sidewalk Chalk, Craft Table, Noodle Car Races, Ball Toss, Put/Put, Photo Booth, Water Balloon Toss and Corn Hole.
- Volunteers will be asked to arrive ½ hour early for set-up.

Lil' Kickers Soccer Program

- Program start date will be moved from May 9<sup>th</sup> to June 6<sup>th</sup> to allow promotion at Maybee Days and Spring Carnival. An ad is included in the Township newsletter that will be mailed this week.

Dead Tree

- Motion made by Perez, 2<sup>nd</sup> by Benjamin to request Exeter Township Board approval to cut the dead tree to 6 feet, paint it white and allow children to add their handprints during the Spring Carnival. If the Exeter Township Board determines the tree is not aesthetically pleasing after the event, it can be removed at a later date. Motion carried.

New Business:

Board Composition/Positions

- K. Queen submitted her resignation to the Exeter Township Board. If accepted, a new Chairman will be appointed at the next meeting.
- D. Fenbert was not present during elections. Motion made by Fenbert, 2<sup>nd</sup> by Benjamin to transfer the Secretary responsibility to Benjamin. Motion carried.

Public Comment:

None.

Adjournment:

Motion to adjourn meeting at 8:41 p.m. made by Benjamin, 2<sup>nd</sup> by Fenbert. Motion carried.

Respectfully submitted by Exeter Township Parks and Recreation Advisory Board Secretary